

# Information for Participants of IWEE&SEE

## Dear IWEE&SEE Participants

### **Instructions of Registration and Conference**

**[Important] Dress code:** We encourage cool biz/business casual (without a tie or Kariyushi style) during the conference. The conference staff will also be in cool biz style. Thank you for your understanding.

**[Important] Receipt of the registration fee, tickets for events and lunchboxes:** We will give them to you together with the name tag at the time of registration. Please wear the name tag during the conference.

**[Important] Presentation:** Please bring your own PC and make a presentation. The connection is D-Sub. Those who do not have a PC will be able to use the PC we prepare for the conference, so please let us know in advance. Please put your presentation data in the USB memory stick and bring it to the venue. The presentation time for the general oral presentation is 15 minutes (10 minutes for presentation and 5 minutes for Q&A) and 2.5 min for short presentation in the poster session. We will ring a bell after 8 minutes, 10 minutes, and 15 minutes for general oral presentation. Poster size is A0: 841mm in width × 1189mm in height (33.1" in width × 46.8" in height).

**Registration:** We will conduct the registration process before the Welcome Reception on Tuesday June 25. On Wednesday June 26, the registration will start from 8:15. On Thursday June 27 and Friday June 28, the registration will start from 8:30. If you make an on-site registration, please make a payment of the registration fee at the reception desk and participate in the conference. Credit card payment is available.

**Distribution of Proceedings:** Participants except accompanying persons will receive one book of each proceedings of IWEE and SEE. We will distribute the extra proceedings for 5,000JPY (special price for members of JSME or supporting societies) or 10,000JPY (list price, for non-members) per one book. Please note that we will not sell the proceedings books after the symposium.

**Exhibitions:** Materials and equipment will be exhibited by each manufacturer at the exhibition corner.

**Use of Mobile Phone:** Please be sure to set your mobile phone to silent mode in the conference venue. Also, please use the other electronic devices (PC, tablet, etc.) with silent mode and also decrease the brightness of display in the conference venue.

**Emergency Contact:** In the case of emergency such as a typhoon, we will send bulk e-mail to the pre-registered e-mail addresses of the participants. Also, the notice will be posted on the IWEE&SEE homepages.

### **Instructions of Venue**

**[Important] Lunchboxes:** We will distribute lunchboxes to those who applied in advance in exchange for the lunchbox tickets. Please come to the Summit Hall and receive your lunchbox. Also, please note that we have few restaurants around the conference venue.

**Wi-Fi:** Free Wi-Fi is available. Network name: Guest, Password: None

**Smoking:** Smoking in the venue is strictly prohibited except in the dedicated smoking area outside the buildings.

**Shooting and Recording of Presentations:** Please note that shooting and recording of all presentations is prohibited.

**Cloak:** Cloak is available at the reception desk. You cannot deposit valuables, so please keep them by yourselves.

**Opening Hours of Cloak:** Cloak is available during reception hours on Wednesday June 26, Thursday June 27, and Friday June 28. Please be sure not to pick up your luggage after the reception hours.

**Call Announcement:** Please note that you cannot use the call announcement for the matters unrelated to the conference. We appreciate your understanding.

**Around the Venue:** We have Busena Terrace (restaurant, cafe), underwater observatory, glass-bottom boat and the beach just a few minutes' walk from the venue. We hope you will enjoy these facilities during the conference (fee-charging).

**Parking Area:** Please use the parking area of the Bankoku Shinryokan.

### Instructions of Events and Shuttle Buses

**[Important] Participation to the Events:** Pre-registration is required if you wish to participate in the technical tour & welcome reception, shuttle buses (between Nago city and Naha airport), welcome dinner, banquet, and excursion. If there is a vacancy, you will be able to participate in the events or use the shuttle buses even if you did not make a pre-registration. If there is no vacancy, you will not be able to apply for them. We appreciate your understanding.

#### Meeting point and Departure Time of Technical Tour:

The gathering spot of the Technical Tour on Tuesday June 25 is in front of the aquarium near the Exit B, Domestic Arrivals of Naha Airport. We will leave there on 12:30, so please come to the gathering spot well in advance. The shuttle bus will stop in order of Naha Airport, OIST, Orion Beer Factory and Welcome Reception, Hotel Yugaf Inn Okinawa, Hotel Route Inn Nago, and Okinawa Suncoast Hotel.

**Shuttle Bus (from Naha Airport to Nago City):** The gathering spot of the shuttle bus from Naha Airport to Nago City on Tuesday June 25 is in front of the aquarium near the Exit B, Domestic Arrivals of Naha Airport. We will leave there on 17:00, so please come to the gathering spot well in advance. The shuttle bus will stop in order of Naha Airport, Okinawa Suncoast Hotel, Hotel Route Inn Nago, and Hotel Yugaf Inn Okinawa.

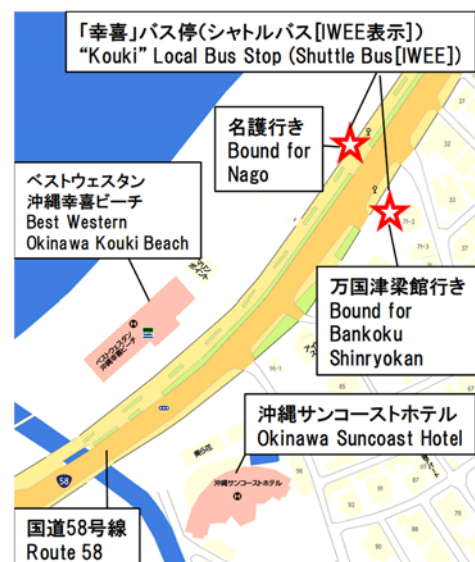
**Shuttle Buses (from Nago City to the Venue):** Shuttle buses between the hotels in Nago city and the Bankoku Shinryokan are available on Wednesday June 26, Thursday June 27, and Friday June 28. We have only 1 bus service except for the buses on 7:45 June 26, 8:00 June 27, 8:00 June 28 (from Yugaf Inn to the Venue), and the buses on 17:30 June 26, 20:10 June 27 (from the Venue to the Yugaf Inn). Please note that you will not be able to use the shuttle bus if the seats are fully occupied especially in the case of only 1 bus service. We appreciate your understanding. For more details, please check the timetable. Please note that if you go to the Okinawa Suncoast Hotel, you need to get on and off the bus at the local bus stop "Kouki" on Route 58. (Please check the "Kouki" bus stop on the right figure.)

**Welcome Dinner:** Welcome Dinner will be held at "Izakaya 21" (2-minute walk from the Hotel Yugaf Inn Okinawa),



	Nago-->Bankoku Shinryokan			
	Yugaf Inn	Route Inn	Kouki (Bus stop)	Venue
June 26	7:45	7:50	8:00	8:05
	10:00	10:05	10:15	10:20
	12:00	12:05	12:15	12:20
	14:00	14:05	14:15	14:20
	16:00	16:05	16:15	16:20
June 27	8:00	8:05	8:15	8:20
	10:00	10:05	10:15	10:20
	12:00	12:05	12:15	12:20
	14:00	14:05	14:15	14:20
	15:40	15:45	15:55	16:00
June 28	8:00	8:05	8:15	8:20
	11:00	11:05	11:15	11:20

	Bankoku Shinryokan --> Nago			
	Venue	Kouki (Bus stop)	Route Inn	Yugaf Inn
June 26	9:00	9:05	9:15	9:20
	11:00	11:05	11:15	11:20
	13:00	13:05	13:15	13:20
	15:00	15:05	15:15	15:20
	17:30	17:05	17:15	17:20
June 27	9:00	9:05	9:15	9:20
	11:00	11:05	11:15	11:20
	13:00	13:05	13:15	13:20
	15:00	15:05	15:15	15:20
	16:20	16:25	16:15	16:20
June 28	20:10	20:15	20:25	20:30
June 28	10:15	10:20	10:30	10:35



from 19:30 on Wednesday June 26. If you would like to participate in it, please let the IWEE&SEE office in advance. The attendance fee: Regular 4,000JPY, Student 3,500JPY, Accompanying person: 3,000JPY.

**Banquet:** Banquet will be held at the Summit Hall of Bankoku Shinryokan, 18:00-20:00 on Thursday June 27. Doors open at 18:00. Please bring the banquet ticket and enter the room.

**Excursion:** After the closing ceremony, we will leave the Bankoku Shinryokan at 12:00. Please gather at the Bankoku Shinryokan well in advance. Please note that we will go directly to “Ufuya” for lunch, and we will not stop by the hotels. If you go to Naha Airport directly from the Churaumi Aquarium, please leave the excursion midway to get a highway bus.

**Details:** For more details, please check the website.

<https://www.jsme.or.jp/env/iwee/2019/>

Contact Address:

IWEE2019/2019SEE Office: env-symp2019\_admin@jsme.or.jp